

Brede Parish Council

Minutes of the meeting held on Tuesday 28th April 2020 at 7:30pm via Zoom

Present: Councillors L Nottage (Chair), J Armstrong, S Hampson, R Oliver, M Wey, J Johnson, J King, J Allison and the Clerk.

- 1 **a) Declaration of Interests:** None.
 b) Dispensation Requests: Cllr Nottage for the Village Hall
- 2 **Apologies for Absence:** Cllrs C Apps, ESCC Cllr C Maynard

Minutes of the following meetings were considered.

- 3 **a) Planning Meeting 25th February 2020 – 272/19 – 275/19.** Cllr Wey proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.
 b) Full Council Meeting 25th February 2020 – 276/19 – 301/19. Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.
 c) Planning Meeting 9th March 2020 - 302/19 - 305/19. Cllr King proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Allison. All members present agreed.
- 4 **Matters arising from the above including Work in Progress:**
 The clerk had circulated the updated work in progress sheet. Councillors were pleased to note that the repairs to the boat had been completed, although the remaining work to the play equipment has had to be delayed until full lock down is lifted. The clerk was asked to get the signage sorted next. The bus shelters have been repaired

5 **Finance**

a) Accounts to end February and March 2020

The clerk presented the accounts for February and March

01.02.2020 - 29.02.2020

2019-2020													
Monthly Accounts for General Account										Breakdown			
Feb-20										Expenditure		Income	
				Expenditure	Income	Balance	VAT	Admin	Salaries	Newsletters	transfers	Balance	reconcile
01.02.2020						2222.26						2222.26	
10.02.20	D/D	tesco mobile	clerks mobile	-12.50		2209.76		-12.50				2209.76	10.02.20
25.02.20	2645	D Jones	Village Green jan	-50.00		2159.76		-50.00				2159.76	03.03.20
25.02.20	2646	J Butler	Handyman Feb	-75.00		2084.76		-75.00				2084.76	24.03.20
25.02.20	2647	SSALC	Clerks training	-110.00		1974.76		-110.00				1974.76	03.03.20
25.02.20	2648	Cllr Nottage	Litter Picking equip	-250.80		1723.96	-41.80	-209.00				1723.96	03.03.20
25.02.20	2649	HMRC	Inland Revenue Feb	-15.74		1708.22		-15.74				1708.22	04.03.20
25.02.20	2650	Viking	envelopes and labels	-96.96		1611.26	-5.99	-90.97				1611.26	03.03.20
25.02.20	2651	Brede Village Hall	Village hall Hire	-24.00		1587.26		-24.00				1587.26	
25.02.20	2652	Cllr Nottage	Community Hall Keys	-48.88		1538.38	-8.15	-40.73				1538.38	03.03.20
26.02.20	D/D	EDF	Comm Hall electric	-33.00		1505.38		-33.00				1505.38	26.02.20
28.02.20	S/O	Wages		-780.00		725.38			-780.00			725.38	28.02.20
28.02.20	D/D	onecome	Vill Hall broadband	-38.11		687.27	-6.35	-31.76				687.27	28.02.20
Totals													
				-1534.99	0.00		-62.29	-692.70	-780.00	0.00	0.00		
Bank Reconciliation													
opening balance						2222.26							
income						0.00							
expenditure						-1534.99							
plus unpresented cheques						1302.38							
Bank balance @ 29.02.20						1989.65							

Local Business Grants

A brief update: 40% of 2600 businesses in Rother entitled to support have now received their grant. More applications are still arriving. After May bank holiday any eligible business who has not yet applied will be contacted. A big congrats to Rother finance department as this is all far quicker than in most neighbouring areas.

Covid Testing

Sites are now up and running across Sussex for key workers. There is a Rother site in Wainwright Road.

Household Waste Recycling Centres (HWRC)

These are now closed until lockdown has eased. There are various reasons for closure the main reason being that visiting a HWRC does not constitute an essential journey therefore residents could be turned back by the Police. It is also important to utilise all available staff to keep kerbside collections going.

Garden Waste Bins

Cost increase of £5 a year to £40 per annum was agreed by the current coalition cabinet. However because of Covid disruption of service this has now been kept to £35 pa as before.

Planning Applications

Officers are no longer visiting sites to undertake assessments nor posting site notices until restrictions are lifted. However new applications are still being received, validated and given a case officer and distributed electronically as before. Parish Councils may comment on the weekly list as before if they have capabilities to do so. As no site notices published, no decisions can be made until restrictions are lifted.

Please feel free to contact me with any queries. Cllr Jonathan Johnson

County Councillor Maynard has been forwarding the links for updates from ESCC regularly and also supplied the following information regarding care homes.

We send the care homes a daily bulletin and have regular web based provider forums. In addition we have a specific e-mail address for any questions and issues. We respond either individually or through the bulletin.

For PPE we have a specific e-mail address for enquiries. If providers are identifying shortages we have a standard form for them to complete and we then prioritise allocation.

We have advised MPs to advise providers of these mechanisms.

7 Statements, questions and comments from the public. None

Items for discussion

- 8 Website** – The Clerk had been in correspondence with Hugo Fox and discovered that they are not able to support a calendar with provisional booking facilities for the Village Hall. After further discussions with Rother, they reported back that it is something they should be able to do. Cllr Nottage proposed that Rother should be asked to provide the website. Cllr Armstrong seconded. All present were in favour.
- 9 Further Covid-19 support required in the Parish** – Cllr Nottage had been asked to replace the Rye mutual aid posters in the noticeboards. No requests for help had come through the clerk. Cllr Armstrong expressed concerns for Roselands, the clerk will send an email to see if any help is required.
- 10 Clerks Probation** – Due to lockdown it has not been possible to do the clerks end of probation interview. Cllr Nottage proposed that the clerk be considered to have ended her

probation. Cllr Armstrong seconded. All present were in favour. The Clerk will now prepare a proper contract of employment.

- 11 Newsletter** – Cllr Oliver was keen to keep the July issue in progress if possible. It will be prepared as normal, and a final decision made about printing and delivering depending on how lock down progresses.
- 12 Any other business:** Cllr Oliver reported that the path opposite the pub was very uneven, causing a trip hazard. She has reported it to Highways. Cllr Hampson asked if the telephone boxes could be put back onto the work in progress. The clerk is to email Cllr Apps to see if he is still able to do anything.
- 13 Date of next meeting:**
Brede Parish Council Meeting – Tuesday 26th May 2020 via Zoom (unless restrictions on meetings are lifted) at 7.30pm

With no further business, the meeting closed at 7.50pm.